

## Between Friends Graphic Design Intern Description

Reports To: Director of Development  
Classification: Unpaid Internship

### General Purpose of Position

Enhance your graphic design, marketing, and computer skills applicable in both the for-profit and non-profit sectors, while contributing to meaningful social change! Between Friends is seeking a Graphic Design Intern to work 10-15 hours per week in our Development Department.

### Knowledge and Skill Requirements

**Education** – High School diploma required.

**Experience** – Must have graphic design experience and a strong portfolio. Must be creative, detail-oriented, committed to meeting deadlines, and an effective communicator.

**Computer and software knowledge** – Adobe InDesign, Photoshop, and Illustrator experience required.

### Responsibilities

- Design communication materials such as: print and electronic newsletters, event invitations, brochures, and the annual report.
- Complete other duties as assigned.

### About Between Friends

Between Friends was founded to build a community without domestic violence. In 1986, a group of women started a grassroots fundraising effort to support battered women's programs on Chicago's north side.

As it grew clear that more direct service was needed, Friends began to provide a crisis hotline and a counseling center to support survivors. Today, Between Friends provides counseling, advocates for victims in court, and educates teens and the wider community about how to recognize dating abuse. Learn more about us at [www.betweenfriendschicago.org](http://www.betweenfriendschicago.org).

**To apply:** please email your cover letter and resume to Amanda Espitia at [aespitia@betweenfriendschicago.org](mailto:aespitia@betweenfriendschicago.org).